

de Emilie Amic



The diagram shows a 3x3 grid. The first two columns contain icons: the first column has three empty square boxes, and the second column has three handprints. The third column contains a stick figure running to the right, with a red line indicating a path from the middle handprint to the figure. To the right of the grid is a list of tasks: 'définir participants', 'réserver salle', and 'envoyer invitation'. To the right of this list is a numbered list: '1. organiser logistique', '2. préparer contenu', and '3. animer formation'. To the right of this list is the text 'donner formation'.

1. organiser logistique

2. préparer contenu

3. animer formation

donner formation

 + 30-50%

action	durée	début	fin	statut

1 fois / an
 1 fois / trimestre
 1 fois / mois
 1 fois / semaine
 chaque jour

3. organisation du temps

sollicitations externes

20-30 %

4